

# Privacy statement

*regarding Personal Data*



## Personal Data processed

SRC System Integrators BV ("SRC"), located at Nieuwe Steen 29, 1625 HV te Hoorn, may process personal data about you, because you use SRC's services and/or because you provide this information yourself by filling out a contact form on the website to SRC.

This may include, for example:

- Your first and last name
- (Business) address details
- Job title
- Your phone number
- Your email address
- Bank account number (in case of an invoicing relationship)
- Your IP-address
- Information about your activities in our website
- Other personal data that you actively provide, for example, by creating a profile in our website, in correspondence and over the phone.

## Special and/or sensitive personal data we process

SRC does not collect any special and/or sensitive personal data.

## For what purpose and on what basis does SRC process personal data

SRC process your personal data for the following purposes

- We process your personal data for the performance if a contract between you and SRC
- We also process your personal data based on your consent to send our mailing
- We process personal data when we are legally obligated to do so, such as data required for our tax returns

## Automated decision-making

SRC does not make decisions about matters that may have (significant) consequences for individuals based on automated processing. This refers to decisions made by computer programs or systems without the involvement of a human being (such as a SRC employee).

## How long and why SRC retains personal data

SRC does not retain your personal data longer than strictly necessary to achieve the purposes for which your data is collected.

- If you use our services, we require your name and contact information to perform the service. We will retain this data for as long as necessary, or as legally required in the case of invoicing-related data.

- We monitor internet traffic on our website to improve its functionality. Analytical data is not retained for more than 2 years.

- Standard employee data is processed for as long as necessary or as required by law. This is done due to legal obligations or the performance of a contract with you.
- For sending our newsletters, we require your name and email address. If you subscribe to our newsletter, we will retain this data until you unsubscribe.
- If you use our services or products, we may occasionally send you information about related services or products. If you do not wish to receive such information, you can let us know by sending an email to [sales@src.eu](mailto:sales@src.eu)
- If you do not have an agreement with SRC, your data will not be retained for more than one year.

## Sharing personal data with third parties

SRC does not sell your data to third parties and only provides it when necessary for the execution of our agreement with you or to comply with a legal obligation. We enter into data processing agreements with companies that process your data on our behalf to ensure the same level of security and confidentiality for your data. SRC remains responsible for these processing

*If we engage another party to perform part of our services, we will only share personal data with that party when necessary for the execution of the service.*

## Cookies, or similar techniques used by SRC

SRC uses functional, analytical, and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet, or smartphone when you first visit this website. SRC uses cookies for purely technical functionality to ensure the proper functioning of the website and remember your preferences..

These cookies are also used to make the website work properly and optimize it. We also place cookies that track your browsing behavior so that we can offer personalized content and advertisements.

You can opt out of cookies by adjusting your internet browser settings to no longer store cookies. You can also delete any information previously stored through your browser settings. For an explanation, please refer to: <https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee>

## Accessing, correcting or deleting data

You have the right to access, correct, or delete your personal data. Additionally, you have the right to withdraw your consent or object to the processing of your personal data by SRC, as well as the right to data portability.

This means you can request us to send the personal data we have about you in a computer file to you or another organization specified by you. You can submit a request for access, correction, deletion, data transfer of your personal data, or a request to withdraw your consent or object to the processing of your personal data to [info@src.eu](mailto:info@src.eu)

To ensure that the request for access is made by you, we ask you to include a copy of your identification document with the request. In this copy, please black out your photograph, MRZ (machine-readable zone, the numbers at the bottom of the passport), passport number, and social security number (BSN) to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

SRC also wants to inform you that you have the right to lodge a complaint with the national supervisory authority, the Autoriteit Persoonsgegevens, via <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

## How SRC secures your personal data

SRC takes the protection of your data seriously and implements appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized alteration. If you believe that your data is not properly secured or if there are indications of misuse, please contact us at [info@src.eu](mailto:info@src.eu)